

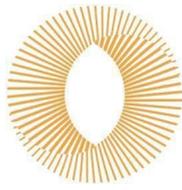
Registered address: Cheney School, Cheney Lane, Oxford, OX3 7

Community Schools Alliance Trust – Meeting of the Trustees

Draft Minutes of the Annual General Meeting on Monday 9th December 2019, 5.20pm at Bayards Hill School

In the Chair:	Bridget Durning (Member)
Present:	Lynn Douglas (Member), Bob Price (Member)
In attendance:	Ann Davies (Trustee), Maurice East (Bayards Hill Chair of Governors), Jolie Kirby (CEO), Pat O'Shea (Trustee), Richard Stamper (Cheney School Chair of Governors), Liz Tyler-Bell (Trustee), Laura Waller (Head of Finance), Judith Geddes (Clerk)
Apologies:	None

Minutes	
1.	<p>Welcome, apologies for absence and declarations of interests</p> <p>The Chair opened the meeting and welcomed all in attendance.</p> <p>No apologies had been received.</p> <p>The Chair asked the Clerk to confirm with Tim Wainwright and Richard Huggins that the e-mail addresses currently held for them on file were correct.</p> <p>ACTION: CLERK</p> <p>No declarations of interest were received. The meeting was quorate.</p>
2.	<p>Minutes of the last meeting held on 3rd December 2018, and any matters arising not addressed in the rest of the agenda</p> <p>Members reviewed and approved the minutes of the previous meeting, subject to the revision of some minor typing errors which the Chair made directly onto the minutes.</p>
3.	<p>Presentation of annual report and accounts for 2018/2019</p> <p>Following the audit meeting, held prior to the AGM, the Members approved the accounts for 2018/2019.</p> <p>CEO Report</p> <p>The CEO presented an update on Trust work over the year. This included active opportunities in science designed to challenge and engage Bayards Hill students in years 5 and 6. There is a focus on extending health and emotional well-being across the Trust and improving the transitioning from year 6. It was highlighted that the recent Year 8 Cheney residential was a great success. The trip not only focussed on cultural capital and fitness but helped instill confidence in all students, particularly the most vulnerable. Members thanked staff for their valuable help in running this trip. In addition, Cheney is now looking at introducing Duke of Edinburgh for Year 9 students. The CEO also highlighted the aim of working more closely with the music centre at Bayards Hill in order to increase the take up of students playing musical instruments. The CEO also highlighted the</p>



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	<p>GCSE exam success of Cheney students, resulting in Cheney being in the top 500 schools in the UK. Members agreed this was a great achievement.</p> <p>It was noted that the new executive head at Barton Park had now been appointed . Barton Park was still on course to open in 2020 with the build progressing well. Fourteen applications had been received to date and the CEO confirmed that there was a good interest from parents in vacancies and governor roles at the new school.</p>
4.	<p>Appointment / retirement of Members</p> <p>The Chair confirmed that no Members are retiring and no new Members are being appointed.</p>
5.	<p>Appointment / Resignation / Retirement of Trustees</p> <p>It was noted that Ian Busby had resigned as a Trustee. The Members thanked Ian for all his diligence and expertise during his time as a Trustee.</p> <p>Members approved the appointment of Jonathan Dawson, Linda Earnshaw and Ian Thompson as new Trustees.</p> <p>Linda and Jonathan will join the Board's Finance and Resources Committee and Ian will join the Board's Educational Performance and Achievement Committee.</p> <p>A discussion followed regarding the number of Trustees required, which currently stands at 7. The hope is to have 9 Trustees in total.</p>
6.	<p>Closing remarks</p> <p>The Chair thanked all Members, Trustees, Governors and staff for their hard work during a challenging year.</p> <p>The CEO thanked the Chair, Chair of Trustees and the Chairs of the Local Governing Bodies for the huge amount of work they do in helping the Trust run smoothly.</p> <p>The Bayards Hill Chair of Governors commented that Bayards Hill's Ofsted inspection was due soon.</p> <p>The CEO was happy to report the birth of Bayard's Head Teacher's baby daughter. The Members passed on their congratulations.</p> <p>Meeting closed: 5:40pm</p>