



Registered address: Cheney School, Cheney Lane, Oxford, OX3 7

**Community Schools Alliance Trust – Meeting of the Trustees**

**Non-confidential Minutes of the meeting on Monday 3rd February 2020, 5pm at Cheney School**

<b>In the Chair:</b>	Liz Tyler Bell
<b>Present:</b>	Ann Childs, Jonathan Dawson, Bridget Durning, Pat O'Shea, Jolie Kirby (CEO)
<b>In attendance:</b>	Ben Hegedus (Head of HR & Compliance), Laura Waller (Head of Finance), Judith Geddes (Clerk)
<b>Apologies:</b>	Linda Earnshaw, Ian Thompson

<b>Minutes</b>	
<b>Part 1</b>	
1.	<p><b>Welcome, apologies for absence and declaration of interest</b></p> <p>The Chair opened the meeting and introduced Jonathan Dawson as a new Trustee. Apologies for absence were received from Linda Earnshaw and Ian Thompson.</p> <p>No declarations of interest were received.</p> <p>The meeting was quorate.</p>
2.	<p><b>Election of Vice Chair</b></p> <p>Ms O'Shea advised that she would be happy to act as Vice Chair up to the end of this academic year (2019/2020) after which time she would stand down. The Chair nominated Pat O'Shea for the position of Vice Chair – it was unanimously agreed.</p>
3.	<p><b>Non-confidential minutes of the last meeting held on 25<sup>th</sup> November 2019</b></p> <p>Trustees reviewed and approved the minutes of the previous meeting.</p>
4.	<p><b>Barton Park Admissions Policy</b></p> <p>The CEO advised that the Admissions policy was standard for Free Schools and has been through consultation with Oxfordshire County Council.</p> <p>The Trustees approved the Admissions Policy for Barton Park School.</p>
5.	<p><b>Any other business</b></p> <p>No further business was raised.</p>
6.	<p><b>Date of next meeting</b></p> <p>18th May, Cheney School, 5pm.</p>